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Feasibility Study Activity Report

*This document is not complete without the required annexes. Further information can be found at the end of the document.*

## 1. FACT SECTION

### 1.1. Coordinating partner

* Name[[1]](#footnote-2):

### 1.2. Organisation 2

* Name[[2]](#footnote-3):

<Organisation 3>

<Organisation 4>

### 1.3. Project ID: <Same as in Feasibility Study Agreement>

## 2. PARTNERSHIP

* How did you ensure reciprocity within the partnership?
* What were the main reasons for selecting the coordinating partner?
* What were the routines for receiving funds from Norec and for transferring funds from the coordinating partner to the other partner(s)?
* How did you monitor the project funds?
* Describe any possible improvements to the routines in the partnership:

## 3. PROJECT IDEA

* Will you be submitting a collaboration agreement application? If yes, when do you intend to submit the application to Norec:
	+ If you do not intend to submit a collaboration agreement application, explain briefly why:
* How will an exchange project be positive for you as partners?

## 4. ACTIVITY PLAN

Provide a brief description of the partner meeting and introduction seminar, and the main outcomes of these meetings:
Partner meeting

* Date and location:
* Attendance:
* Main outcomes:

Introduction seminar/workshop

* Date and location:
* Attendance:
* Main outcomes:

**Signature**

<Date>

On behalf of <coordinating partner>

<Name>

<Title>

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**ANNEXES:**

**FINANCIAL REPORT (A04)**

**AUDIT REPORT (if applicable)**

1. For Norwegian partners, the name must be identical to the name registered at the Brønnøysund Register Centre. [↑](#footnote-ref-2)
2. For Norwegian partners, the name must be identical to the name registered at the Brønnøysund Register Centre. [↑](#footnote-ref-3)