|  |  |  |
| --- | --- | --- |
| |  |  | | --- | --- | |  |  | |

Results Report<ID>

*The results report is submitted to Norec after each round of exchange in a 3-year collaboration agreement period. The results report describes the achievement of expected results as described in the overall project description.*

## 1. FACT SECTION

**1.1. Coordinating partner:** <name>

**1.2. Organisation 2:** <name>

<Organisation 3>

<Organisation 4>

**1.3. Project ID and name** <as stated in Overall Project Description >

**1.4. Exchange round**

* Round number <insert round number>
* Year(s) of exchange <year(-year)>

## 2. RESULTS SECTION

**2.1. Project results**

To what degree have you achieved the expected results presented in your results framework?

* Give a short narrative summary of the main changes achieved at institutional level during the exchange.
* Assess if the expected results, as set out in the overall project description, are still relevant for the project, or if adjustments are needed [[1]](#footnote-2)
* Only applicable for the third round of exchange. Describe the impact that the project has had on your community or at a societal level.
* Describe any deviations from the project agreement, including all changes in the project due to Covid-19.

**2.2. Expected results[[2]](#footnote-3)**

Fill in the table below

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Expected result | Indicators  (1 – 3) | Situation at start (baseline value): | Situation after (target): | Status now: |
| Result 1: |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Summary of main activities completed |  | | | | |

**2.3. Sustainability of results**

How do you evaluate the sustainability of the results in the project?

**2.4. Sustainable Development Goals (SDGs)**

Briefly describe how your project has contributed to the SDGs.

**2.5. Unintended results**

Did the project have any unintended results?

## 3. RISK AND RISK MANAGEMENT

Describe how you mitigated the risks you encountered during implementation of the project. Apply the risk assessment that you submitted in the overall project description to analyse the period and comment on the specific risks.

## 4. PARTNER OVERVIEW

<For each partner >

* Partners’ experiences with recruitment of resource personnel
* Partners’ experience with guidance of Norec participants and/or resource personnel
* Knowledge and competencies gained for each partner this year
* Describe the role of former Norec participants in the home organisation. Include participants from **the whole project period.**

## 5. PARTNERSHIP

* What are the main positive effects of working together as partners?
* What are the main challenges of working together as partners?
* Evaluate the cooperation within the partnership and describe possible improvements.
* Evaluate the financial management of the partnership.

## 6. ACTIVITIES AND EQUIPMENT

**Activities and equipment per partner**

* Summary of main activities and how these have contributed to the achievement of the expected results of the project.
* Describe how the equipment purchased under this agreement contributed to the achievement of the results. Elaborate on the utilisation of these investment in the near future.

## 7. PUBLIC RELATIONS ACTIVITIES

|  |  |
| --- | --- |
|  | **Yes/No** |
| Have you mentioned Norec on your website, with a link to [www.norec.no](http://www.norec.no)? |  |
| Have you posted about the project on your website? |  |
| Have you posted about the project on social media? |  |
| Have there been articles or stories about the project in the media (newspapers, TV, radio etc.)? |  |

**Other (please specify):**

**Provide the links to relevant websites, social media or newspapers, radio or TV:**

## 8. LESSONS LEARNT

* Briefly describe the main challenges encountered in the implementation of the project and explain how you addressed these.
* Summarise the lessons learnt from this project period.

## SIGNATURE

<Date>

On behalf of <coordinating partner>

<Name>

<Chief Executive Officer>

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**ANNEXES: FINANCIAL REPORT**

**AUDIT REPORT**

1. If you have amended your agreement and made changes to the results framework, remember to report on this as well. [↑](#footnote-ref-2)
2. For round 1 and round 2 you should report on the round in question. For round 3 you should report on the whole project. [↑](#footnote-ref-3)